

CUSTOM STAND - EXHIBITOR CONTRACTOR FORM



All exhibitors with floor space / custom stands must complete the following form and return it to Deidre Cloete – deidre@iafrica.com by 20 April 2022.

Please note that failure to complete the form and submit the relevant documents may result in the Organisers prohibiting build-up.

Stand Name:	
Producer:	
Contact person:	
Contact no:	
Email:	

The following contractor has been appointed on our behalf to erect the above mentioned stand.

Appointed contractor:	
Contact person:	
Tel No (office):	
Mobile:	
Email:	
Brief description of work:	

Certificates/Documentation to be provided by the exhibition contractor

The following documents must be submitted to the organisers by 20 April 2022

- Confirmation of exhibition contractor/project manager for the stand
- 3D render of the stand – including dimensions and finishings
- Emailed to the organisers: deidre@iafrica.com

Final design with the documents listed below must be submitted for final approval by the City of Cape Town by 5 May 2022

- Final 3D render of the stand – design include the finishings
- Floorplan with dimensions
- Electrical plan – indicating position of the DB board(s)
- BDM 12 Form -contractors to download the form
- Structural engineering certificate (if applicable)
- Plans and information to be sent together to deidre@iafrica.com

For more information and assistance

Contact: Deidre Cloete

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Mobile: 083 261 0207

Email: deidre@iafrica.com